

Potton Federation

Job Specification– HLTA Level 4a

	Essential	Desirable
Qualifications	The Higher Level Teaching Assistant should: <ul style="list-style-type: none"> • Have HLTA status [or qualified teacher experience] • Be able to demonstrate levels of numeracy and literacy to GSCE [A-C] 	In addition, the Higher Level Teaching Assistant might have: <ul style="list-style-type: none"> • Other relevant qualifications (e.g. Foundation Degree in Education) • National Vocational Qualifications in Supporting Teaching and Learning
Experience	The Higher Level Teaching Assistant should have experience of: <ul style="list-style-type: none"> • Minimum of 2 years' experience as a teaching assistant, within the last 5 years • Working with children who have special educational needs/EAL • Teaching individuals, groups and whole classes 	In addition, the Higher Level Teaching Assistant might have experience of: <ul style="list-style-type: none"> • Working with children in the Early Years • Training or expertise in a relevant curriculum or other learning area (e.g. ICT, maths or literacy)
Knowledge and Understanding	The Higher Level Teaching Assistant should have knowledge and understanding of: <ul style="list-style-type: none"> • Up-to-date knowledge of Safeguarding and a commitment to protecting children. • the National Curriculum particularly literacy and numeracy for KS1. • Strategies for managing behaviour across age groups. • How to effectively adapt teaching to support children with SEND and/or social emotional difficulties. 	In addition, the Higher Level Teaching Assistant might have experience of: <ul style="list-style-type: none"> • Multi agency working • First Aid • The EYFS Framework • Specialist SEND / supporting children's mental health training