

Wednesday 1st April 2020

Dear Parents and Carers

Year 4 Residential Trip to Grafham Water

Due to uncertainty in the current climate and taking into account that our schools are closed, we have made the decision to reschedule our Year 4 residential trip to Grafham Water until later in the academic year. We understand that parents/carers maybe under financial strain and have other more pressing priorities and we want to do what we can to support families during this period.

The new dates for the residential are: **Wednesday 24th – Friday 26th March 2021.**

The trip cost per child is **£210.00**. We are currently in contact with Grafham and hope to be able to confirm that there are no variations to costs for traveling at a different time of year. We will of course keep you updated with any information we receive from the centre, however they have also now closed down so this may not be for sometime.

We have adjusted the payment schedule to try and make it as easy and flexible as possible for you to pay. We would like to confirm that if you have already paid the £60.00 deposit that was requested for the trip – this will be carried over to the new date. The deposit due date was Friday 3rd April 2020 – this has now been extended and **the £60.00 non-refundable deposit must be paid by Friday 11th September 2020.**

The trip is open on your Scopay account and we have made it possible for you to pay in instalments if you wish to each week/month rather than having to make one larger payment. For the remainder of the balance, the payments must be paid by the date shown below. You can pay the full balance at any time or break these down into smaller sums. However, you must be at or above the payment by each date shown. **All payments need to be paid via our online payment system Scopay.**

Friday 2nd October 2020	£50.00
Friday 6th November 2020	£50.00
Friday 29th January 2021	£50.00

Our second Grafham meeting will be held in the new academic year, we will inform you of the date once we return to school. You will also receive a new consent form to complete with the new trip dates on.

If there are any concerns regarding the change of date or payments, then please contact the Potton Middle School Office on: pmsoffice@pottonfederation.co.uk and they will be able to forward any concerns onto myself.

Please take care,

Mr Hodgson
Trip Leader